

Parliamentary Procedures at a Glance

To Do This	You Say This	May You Interrupt the Speaker	Must Be Seconded?	Is the Motion Debatable?	Is The Motion Amendable?	What Vote Is Required?
Adjourn the Meeting	I move that we adjourn	May NOT interrupt the speaker	MUST be seconded	NOT Debatable	NOT amendable	MAJORITY Vote required
Recess the meeting	I move that we recess until...	May NOT interrupt the speaker	MUST be seconded	NOT Debatable	AMENDABLE	MAJORITY Vote required
Complain about noise, room temperature, etc.	Point of Privilege	MAY interrupt the speaker	NO second needed	NOT Debatable**	NOT Amendable	No vote required***
Suspend Further Consideration of Something	I move we table it.	May NOT interrupt the speaker	MUST be seconded	NOT Debatable	NOT Amendable	MAJORITY Vote required
End Debate	I move the previous question...	May NOT interrupt the speaker	MUST be seconded	NOT Debatable	NOT Amendable	Two-Thirds vote required
Postpone consideration of something	I move we postpone this matter until...	May NOT interrupt the speaker	MUST be seconded	DEBATABLE	AMENDABLE	MAJORITY Vote required
Have something studied further	I move we refer this matter to a committee	May NOT interrupt the speaker	MUST be seconded	DEBATABLE	AMENDABLE	MAJORITY Vote required
Amend a motion	I move that this motion be amended by...	May NOT interrupt the speaker	MUST be seconded	DEBATABLE	AMENDABLE	MAJORITY Vote required
Introduce business (a primary motion)	I move that...	May NOT interrupt the speaker	MUST be seconded	DEBATABLE	AMENDABLE	MAJORITY Vote required

* The Motions, points and proposal listed above have no established order of precedence. Any of them may be introduced at any time - except when the meeting is considering either a motion to adjourn, a motion to recess, or a point of privilege.

**In this case, any resulting motion is debatable

***Chair Decides

****But division must be called for before another motion is started.

*****Then majority vote is required.

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Object to procedure or to a personal affront	Point of Order	MAY interrupt the speaker	NO second needed	NOT Debatable	NOT Amendable	NO vote required, Chair decides
Request Information	Point of Information	If urgent, may interrupt speaker	NO second needed	NOT Debatable	NOT Amendable	NO vote required
Ask for a vote by actual count to verify a voice vote	I call for a division of the house	May NOT interrupt the speaker****	NO second needed	NOT Debatable	NOT Amendable	NO vote required unless one objects*****
Object to considering some undiplomatic or improper matter	I object to consideration of this question	MAY interrupt the speaker	NO second needed	NOT Debatable	NOT Amendable	Two-Thirds vote required
Take up a matter previously tabled	I move we take from the table...	May NOT interrupt the speaker	MUST be seconded	NOT Debatable	NOT Amendable	MAJORITY Vote required
Reconsider something already disposed of	I move we now (or later) reconsider our action relative to...	MAY interrupt the speaker. Motion is debatable	MUST be seconded	DEBATABLE IF original	NOT Amendable	MAJORITY Vote required
Consider something out of its scheduled order	I move we suspend the rules and consider	May NOT interrupt the speaker	MUST be seconded	NOT Debatable	NOT Amendable	Two-Thirds vote required
Vote on a ruling by the Chair	I appeal the Chair's decision	MAY interrupt the Speaker	MUST be seconded	DEBATABLE	NOT Amendable	MAJORITY Vote required

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