

## **2019 District Meeting Topics**

### **Overview of Federation**

## **Our Mission**

The Federation of Texas A&M University Mothers' Clubs was organized in 1928 and has grown to include 108 individual Member Clubs located across Texas and throughout the nation. The mission of our organization is "by individual and united effort to contribute in every way to the comfort and welfare of the students and to cooperate with Texas A&M University in maintaining a high standard of moral conduct and intellectual attainment". Texas A&M University Mothers' Clubs are proud organizations, proud of Texas A&M University and proud of the daughters and sons they send to Texas A&M. Aggie Moms are also proud of making a contribution: to the education of their students, to the future of Texas A&M University and to the future of the Great State of Texas.

## **Membership**

How does your club recruit and retain members? Does your club have the following?

- \*PO Box
- \*Website
- \*Facebook page
- \*Utilize the resources at EIS at TAMU?
- \*Does your club attend the Federation Membership workshop to receive instructions on how to get the list from the University?

### **Communication is key to retaining members**

Phone calls are important!

### **Email**

Please forward all communication from the Federation to your members – Newsletters, regular emails, campus news. Please do not let those emails stop at the club president's inbox. Encourage master email list to share this information.

### **Website and Facebook**

#### **How many check Federation**

- \*Website [www.aggie moms.org](http://www.aggie moms.org)
- \*Facebook Federation of Texas A&M University Mothers' Clubs

There are some great resources found on the Federation website such as forms, club listing, officer contacts, up-coming events. Keep your clubs engaged so they feel involved.

## **Ring of Honor/Moms of Former Students**

- \*Invite Moms of former students to social events
- \*Start a book club
- \*Set up a monthly outing; tea; dinner
- \*Create a special membership in your bylaws

What ideas can you share on keeping these moms engaged in what is happening in Aggieland?

## **Club and Federation Directory**

Does your club put together a directory of all the members?  
Does your club have a copy of the Federation directory?

## **Fundraising**

- \*Silent or Live Auctions
- \*Bake sale
- \*Attend other Aggie Mom sale events (Holiday sales etc.)
- \*Aggie Mom Boutique held this year on April 12 & 13!!!
- \*Raffles

Your club is allowed up to two raffles during each **calendar year** (January 1-December 31 - **not your club fiscal year**), but you **cannot run two separate raffles at the same time**. Separate raffles mean **two totally separate sets of raffle tickets**. It does not refer to one raffle with several choices on what the winner can receive.

- Tickets must show prize, date of raffle, and method to notify winners
- Club must be in existence for 3 years
- No Texas sales tax due
- No cash prizes
- Cannot be advertised state-wide and the value of the prize cannot exceed \$50,000.

Resource Guidelines for distribution of funds:

Please refer to the document dated October 15, 2017: "Guidelines for Fundraising and Distribution of Funds for Member Clubs of The Federation of Texas A&M University Mothers' Clubs"

This document is located on the Federation website under Resources/Resources for Clubs. <https://aggiemoms.org/resources/>

Areas not considered good practice and should be avoided:



**\*Bingo** *Due to the complicated rules surrounding bingo that includes a requirement of a letter from the Federation of Aggie Moms, the Federation of Aggie Moms' Board voted in August 2015 that letters will not be written to support any applications for Bingo.*

**\*Gift Cards** – Please avoid giving out gift cards as that is viewed as a form of money and must be reported to the TAMU Financial Aid department.

**\*Ring Dunk** – As in accordance to the University wishes we are asked not to sell items pertaining to the "ring dunk". It is not a University sponsored event.

## **Financials**

### **Scholarships**

- The scholarships must be publicized in at least two ways and eligible community members must be able to easily find out about the chance to receive a gift or scholarships.
- Scholarships for students are reported to Texas A&M Financial Aid.
- There are resources on the Federation of Texas A&M Mothers' club to assist you with scholarship questions: <https://aggiemoms.org/scholarships/>

## **State Sales Tax**

How is your club deciding on your two free tax days?

- Clubs can ONLY have two tax free days – 24 hours – NOT two fundraisers.  
*Must be declared ahead of times in your minutes and posted at the sale site – tax free, tax included, etc.*
- **Silent or Live Auctions**
  - Texas sales tax is due on the price paid on each item by the highest bidder.
  - Tax is not based on the value of the prize as stated by the donor, but the actual price paid by the winner to acquire the item.
  - This day can be used as one of the two sales tax free days.
  - A tax letter can be given to any bidder who pays more than the declared value of the item.

## **Budgets and Audits**

- Should have an Operating and a Fundraising Budget
- Check Request/Deposit Request tracking
- All significant disbursement of funds should be voted on and approved by the Board
- Audits should be conducted by a committee appointed by the president of the member club. It should be comprised of members without check signing privileges.
- 

## **Goody Bags**

What are goody bags all about? Be creative and have fun! Some ideas are.....

Packaged treats and treasures that Aggie Mom Clubs create for their area students before finals week.

The bags can be filled with various food; drink, treats, school supplies. This is just to say we support our students and wish them to do their very best during finals.

Some clubs use old Aggie t-shirts and make them in to adorable bags to place all the items in to present to the students.

Other clubs have used plastic re-usable totes; A&M grocery bags to make it affordable.

Put some snack bags together with pennies to place on Sully for good luck, stress balls, bubble wrap for stress relievers!

Your club could put together the goody bags when during your November and April monthly meetings. The bags can be distributed to the student when they come home for Thanksgiving break or in April when we hold Aggie Mom Boutique.

Or your club can schedule a day at the campus to meet up with their students and hand them out on goody bag distribution days at the MSC.

Resource link to sign up to deliver bags on campus:

<https://aggiemoms.org/goody-bags/>

Things to consider:

- If charging for bags sales tax is applied for non-donated items
- This isn't a competition so keep your cost as low as possible

Below is just one example of how you put together goody bags in variety of ways!

Fort Worth / Tarrant County Aggie Moms' Club



Insulated Lunch bag, A&M tote and the ever-popular HEB bag!

*Thank you for coming and see you next year! Gig'em!*